

Record of officer decision

Decision title:	To approve the expenditure of up to £15k for planned maintenance ventilation at Trinity Primary School from school capital maintenance funding
Date of decision:	22 July 2019
Decision maker:	Assistant Director Education Development and Skills
Authority for delegated decision:	The authority for the specified officer to take this decision is set out in the cabinet report approved 17 January 2019 (http://hc-modgov:9070/ieDecisionDetails.aspx?ID=5593)
Ward:	Kings Acre
Consultation:	<p>Cabinet debated and approved a report on the 2019/20 Local Authority Schools Maintenance Programme on 17 January 2019.</p> <p>Consultation has already been done in respect of the overall programme with the Capital Strategy Consultative Group, comprising a number of headteachers and council officers, who agreed the programme as a constructive way forward for the use of the grant.</p> <p>Political groups were consulted on the programme and no objections or comments were received.</p>
Decision made:	<p>Agreement to:</p> <ul style="list-style-type: none"> • To approve the ventilation planned maintenance works at Trinity Primary School, to be undertaken via Balfour Beatty Living Places, at an initial cost of £11,361 plus associated contingency, professional and statutory fees. A total cost up to the value of £15,000 • Fund the works from the existing school capital maintenance budget
Reasons for decision:	<p>Trinity Primary was included in the approved schools planned maintenance programme 2019/20 for ventilation works.</p> <p>The costs received lie within the original budget provided in the cabinet report of £15k plus fees.</p>

Highlight any associated risks/finance/legal/equality considerations:	<p>The works can be covered within the budget originally allocated for ventilation as part of the planned maintenance programme.</p> <p>There is a risk that once on site, further work is identified if the condition of the supporting and surrounding infrastructures are found to be poor. A contingency has been allowed to cover unforeseen elements once the works are commenced. Should this contingency be insufficient then a further officer decision will be required.</p>
Details of any alternative options considered and rejected:	<p>Do nothing. This is not recommended as the ventilation in the school is causing health & safety concerns for the users of the affected spaces.</p> <p>Undertake a different set of ventilation works. The works put forward are considered the most appropriate and necessary to ensure the safety of the building and its occupants.</p>
Details of any declarations of interest made:	<p>None</p>

Signed

Date: 22 July 2019